

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE MARCH 1, 2021 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, February 1, 2021 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Tom Santelli	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Donald Lawson	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Santelli opened the meeting at 9:04 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Lawson moved to approve the Minutes of January 4, 2021, January 11, 2021 (*Special Meeting*), January 19, 2021, and January 25, 2021(*Special Meeting*) Commissioners' Meeting as presented. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Bob Clutter presented the following items:

1. Maintenance bonds for Heritage Section 3
 - o Erosion control in the amount of \$7,941.69
 - o Storm sewer in the amount of \$47,015.00

Commissioner Wolfe moved to approve the maintenance bonds for Heritage Section 3. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF BID OPENING FOR BOONE COUNTY PROJECT #2021-02 ASPHALT RESURFACING VARIOUS TOWNSHIPS

BIDDER	DATE/TIME	BASE BID	TOTAL BID
Grady Brothers, Inc	03/01/2021 at 8:00 AM	\$600,823.45	\$2,746,500.00
Reith-Riley Construction Co., Inc.	03/01/2021 at 8:00 AM	\$620,437.41	\$3,069,877.17
Calumet Civil Contractors, Inc.	03/01/2021 at 8:00 AM	\$538,400.00	\$2,736,000.00

Milestone Contractors, L.P.	03/01/2021 at 8:00 AM	\$510,742.17	\$2,697,000.00
Midwest Paving	03/01/2021 at 8:00 AM	\$521,168.67	\$2,548,793.12
Harding Group	03/01/2021 at 8:06 AM	\$524,908.70	\$2,785,792.19
Baumgartner	03/01/2021 at 8:10 AM	\$494,981.92	\$2,467,454.46
DC Construction Services	03/01/2021 at 8:15 AM	\$551,597.86	\$2,971,313.29

Commissioner Lawson moved to approve taking the bids under advisement for the Highway Department's review. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF STEELE BENEFITS SERVICES QUOTE

Megan Smith, Human Resources Director, presented the project plan and cost Steele Benefit Services for benefits enrollment, billing, reporting and Affordable Care Act Services (ACA). Reliance, One America, and Aflac are applying credits to assist with reducing annual costs paid by the County. The total projected net cost for two (2) years is \$6,525/per year after the credits are applied. Megan and Kaylee Jessie would recommend switching to Steele Benefit Services for the benefits admin software. IT Support was also involved with the presentation and confirmed that it will be sufficient for Boone County. We anticipate launching the software in July and the goal is that information from Steele Benefits will import into Cyma. Commissioner Wolfe addressed the contract billing and when that would begin. Michael Blink, V.P. Customer Success for Steele Benefit Services, attended the meeting remotely and confirmed the company bills a month behind for services.

Commissioner Lawson moved to approve the Steele Benefit Services quote and project plan. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF UPDATE ON JUDGE DETAMORE PROCLAMATION

Boni Hypes and Kelly Peisker presented a tentative agenda for Judge James R. Detamore Proclamation and Bench Dedication Ceremony on Tuesday, March 23, 2021. The Proclamation will take place in Superior Court II (by invitation only) with Heidi Jennings, Boone County Bar Association President, officiating. Following the Proclamation, the Bench Dedication in Judge Detamore's honor will take place outside on the southside of the Boone County Courthouse around 4 PM and will be open to the public with social distancing protocols in effect. Those interested in contributing to the cost of the bench may do so online at gofundme.com and searching for Judge James R. Detamore. Monies raised that exceed the cost of the bench will go towards the Drug and Alcohol Recovery Program on his behalf.

IN THE MATTER OF RESOLUTION 2021-07 EXPRESSING SUPPORT FOR LOCAL CONTROL OF LAND USE DECISIONS

County Attorney Bob Clutter presented Resolution 2021-07 expressing support for local control of land-use decisions. House Bill (HB) 1381 is currently pending in the Indiana General Assembly. The Boone County Board of Commissioners expresses its opposition to House Bill 1381 and believes that decisions regarding wind and solar development are best made by the citizens living in the community, rather than by the wind and solar industry or State officials who live outside of the community. County Attorney read Resolution 2021-07 aloud in pertinent parts pursuant to State Law. Other counties within the state of Indiana have adopted a similar

resolution. Commissioner Wolfe commented further on HB1381, HB1030, HB1114, HB1121, and HB1476 that is concerning at a local level, threatening home rule. He urges people to do their research and speak to their senators/representatives.

Commissioner Wolfe moved to approve Resolution 2021-07. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF 2021-08 ADOPTING INDIANA CODE PROCEDURES FOR PUBLIC-PRIVATE AGREEMENTS

County Attorney Bob Clutter presented Resolution 2021-08 adopting Indiana Code procedures for Public-Private Agreements (I.C. 5-23) and taking certain actions related thereto and read it aloud in pertinent parts pursuant to State Law. The Commissioners shall serve as the Request for Proposals and Qualifications (RFPQ) Committee and may appoint other members to the Committee.

Commissioner Wolfe moved to approve Resolution 2021-08. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY BOARD APPOINTMENT

Sarah Moore presented the request to appoint Julie Whitman to the Hussey-Mayfield Memorial Public Library (HMMPL) Board for a four-year term ending on December 31, 2024. The library added Worth Township to their service district that became official in August of 2020. Julie, a Worth Township resident, introduced herself and expressed her appreciation to be considered to represent Worth Township on the Board. Commissioner Santelli commented that Julie would bring so much talent to the HMMPL Board.

Commissioner Wolfe moved to approve the appointment of Julie Whitman to the Hussey-Mayfield Memorial Public Library Board. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MCGAVIC OUTDOOR POWER EQUIPMENT QUOTE

Max Mendenhall, Capital Investments Director, presented the McGavic Outdoor Power Equipment quote for a salt bed for the Boone County Highway Department. The total price of the quote is \$24,961.77. Commissioner Lawson moved to approve McGavic Outdoor Power Equipment quote. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF WEST SIDE TRACTOR PURCHASE AGREEMENT

Max Mendenhall, Capital Investments Director, presented the West Side Tractor purchase agreement to purchase a 2020 Dynapac CP1200 Smooth Double Drum Roller for the Boone County Highway Department. The total price of the purchase agreement is \$79,900.00.

Commissioner Lawson moved to approve West Side Tractor purchase agreement. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF IGH STEEL FABRICATION, INC. CREDIT APPLICATION

Max Mendenhall, Capital Investments Director, presented the IGH Steel Fabrication credit application for the Boone County Highway Department.

Commissioner Wolfe moved to approve the IGH Steel Fabrication credit application. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF BUTLER FAIRMAN & SEUFERT TASK ORDER #17 PROJECT 2021-02 RESURFACING-INSPECTION

Nick Parr, Highway Director, presented the Butler Fairman & Seufert, Inc. (BF&S) task order #17 for Project 2021-02, Asphalt Resurfacing in Various Townships. BF&S will perform inspections services on components of the Asphalt Resurfacing in Various Township project. The work to be completed for construction inspection will be on an hourly basis for a not to exceed amount of \$87,500.00 without further authorization.

Commissioner Lawson moved to approve the Butler Fairman & Seufert, Inc. Task Order #17 for Project 2021-02. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF WHITESTOWN INTERLOCAL AGREEMENT

Nick Parr, Highway Director, presented the Whitestown Interlocal Agreement for County Road 750 S. Whitestown submitted an application and was awarded Community Crossing Funds to resurface this from Indianapolis Ave – US 52 – SR 267 road along with our portion of the roadway (1,990 feet) from State Road 267 to the west of Whitestown’s municipal limits. The County will reimburse Whitestown for the cost of our portion of 1,990 feet included in their resurfacing project.

Commissioner Wolfe moved to approve the Whitestown Interlocal Agreement. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF HUMAN RESOURCES POLICY & PROCEDURE CHANGES

Megan Smith, Human Resources Director, presented some human resources policy and procedure changes such as the progressive discipline policy and PTO policy with more specific guidance. She also made the changes of “Auditor’s Office” to “Human Resources” in the employee handbook in areas that apply.

Commissioner Lawson moved to approve human resources policy and procedure changes. Motion seconded by Commissioner Wolfe; motion passed unanimously.

IN THE MATTER OF OLD BUSINESS

There was none at this time.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner’s Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Lisa Younts, Administrator and Director of Nursing presented the following items:

- 1) Gave an update on the COVID-19 cases within Boone County. Over the weekend, twenty-four (24) new cases were reported. Our case numbers for the past two weeks have been in the double digits – the County hasn’t seen that since mid-October of last year. She is hopeful that Boone County will go to Blue Status per the States metrics in the near future. The Health Department’s vaccination clinic is still being held at the Boone County 4-H Fairgrounds and it is going very well. The Health Department has administered 6,701 vaccines and all of Boone County (Witham, Walgreens, CVS, Kroger, etc.) 12,706 vaccines as of February 28, 2021. Commissioners Santelli commented that we should continue to follow the SMASH guidelines.

Lisa also commented that Tom Ryan, the County’s Preparedness Coordinator, is at the Boone County Senior Services accepting their 2021 Spirit of Community Award.

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right of way permit (#202110010) for GeoSolutions Inc. at Bridge 192, County Road 300 S over Jackson Run, to do the geotechnical work and lane restrictions to do core samples. The Boone County Highway Department recommends approval.
Commissioner Wolfe moved to approve the construction in right of way permit (#202110010) for GeoSolutions Inc. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.
- 2) Construction in right of way permit (#202110011) for Boone REMC at CR 200 S / 950 E to CR 975 W / Whitestown Road to upgrade line conductor and poles. There is a \$15,000 blanket bond on file. The Boone County Highway Department recommends approval.
Commissioner Lawson moved to approve the construction in right of way permit (#202110011) for Boone REMC. Motion seconded by Commissioner Wolfe motion passed unanimously 3-0.
- 3) Construction in right of way permit (#202110012) for Boone REMC at Middle Jamestown Road out of their substation going north on CR 200 S for 4,212 feet of upgrades to the line conductor for the business park. The Boone County Highway Department recommends approval.
Commissioner Wolfe moved to approve the construction in right of way permit (#202110012) for Boone REMC. Motion seconded by Commissioner Lawson; motion passed unanimously.
- 4) Road closure permit (#202130003) for Sunbrook Villas LLC at Witt Road from CR 150 W to CR 250 N to create an entrance for that subdivision. They anticipate the road to be closed from April 15, 2021 to April 30, 2021. The Boone County Highway Department recommends approval and strongly encourages to get notices and signs posted in advance.

Commissioner Lawson moved to approve the road closure permit (#202130003) for Sunbrook Villas LLC. Motion seconded by Commissioner Wolfe; motion passed unanimously.

- 5) Boone County was awarded federal funding for the construction of a roundabout at CR 400 E and CR 100 S. The award letter indicated that the County was awarded \$1,791, 761 for construction and inspection for FY2026 which begins in July of 2025. The other phases of the project will also be funded at 90-10 due to this being a safety improvement project. Total project cost for all phases is expected to be \$2,608,338 of which our share is expected to be \$286,917. An early coordination will be held in the next few weeks, then the Highway Department will be requesting proposals from design firms to select a consultant for this project.
- 6) A Road Closure for Project 2018-012 Replacement of Bridge 154 is expected around the first of April until early August.
- 7) Another significant Road Closure will be for Project 2020-09 Replacement of WO002 for roughly fourteen (14) days at the beginning of early April.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Key request forms for Shelby Anderson and Erin Selmier.
Commissioner Lawson moved to approve the key request forms submitted. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
- 2) Claims Dockets – regular, prepaids, payroll, and insurance.
Commissioner Wolfe made a motion to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Lawson made a motion to adjourn the Boone County Commissioners’ Meeting at 10:19 AM on Monday, March 1, 2021. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.